

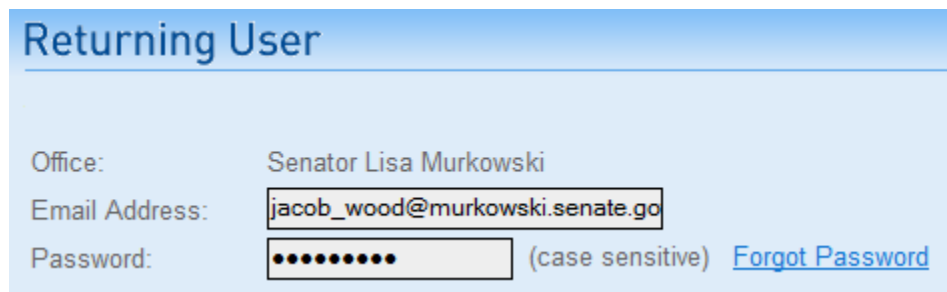
# Accessing the Alaska Federal Appropriations Request Form

---

Visit <http://murkowski.senate.gov/public/index.cfm?p=Appropriations> and click on

## FY11 Appropriations Request Form

- You will be brought to a login form.
  - If this is your first time, click on “[create an account](#)” and follow the instructions. You will be prompted to enter your contact information including an email address and asked to create a password.
  - Returning users can login by simply entering their email address and password.

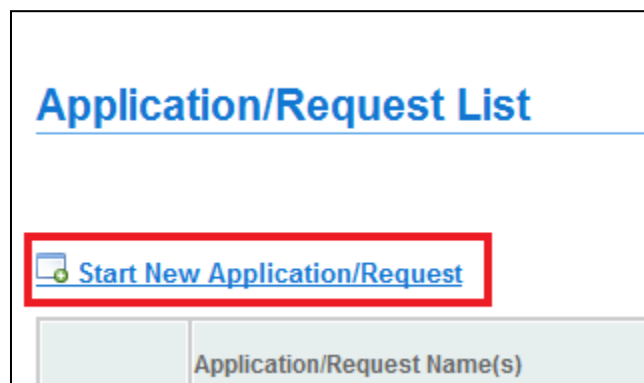


The image shows a login form titled "Returning User". It contains three input fields: "Office:" with the text "Senator Lisa Murkowski", "Email Address:" with the text "jacob\_wood@murkowski.senate.go", and "Password:" with a masked password "••••••••". To the right of the password field is the text "(case sensitive)" and a link "Forgot Password".

- Once logged in, you'll be brought to the Application/Request List page.

Click on [Start New Application/Request](#).

**Note:** This is the screen for multiple Appropriation Requests.

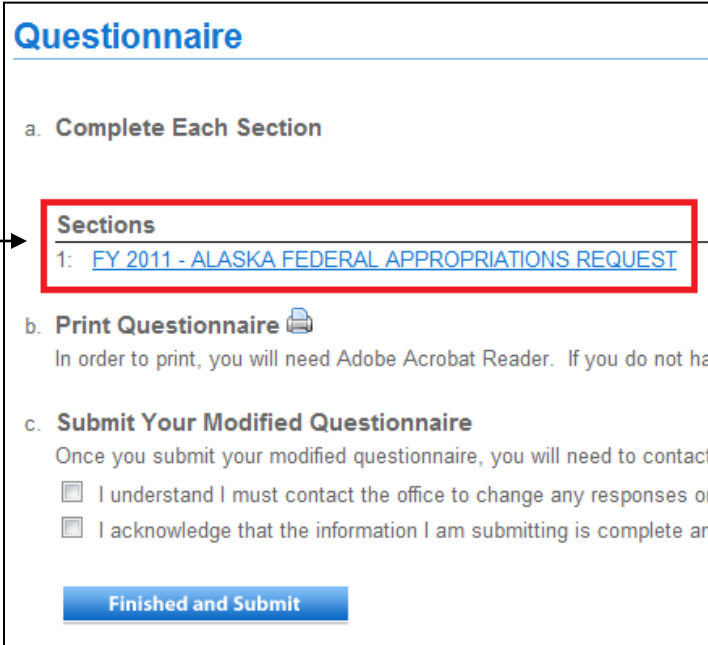


The image shows a page titled "Application/Request List". Below the title is a button labeled "Start New Application/Request" with a small icon to its left. Below the button is a table with one visible header row labeled "Application/Request Name(s)".

- Name your request (Example: *Shore Protection for Unalakleet and other locations*) and select [Next Step](#)

The next page is the **Frequently Asked Questions**. Please review and continue to the form by clicking on [Questionnaire](#) at the bottom of the page.

In the Questionnaire page, select the [FY2011 Alaska Federal Appropriation Request](#)



The screenshot shows a web form titled "Questionnaire". It contains three main sections: "a. Complete Each Section", "b. Print Questionnaire", and "c. Submit Your Modified Questionnaire". A red rectangular box highlights the "Sections" list under section "a", which contains the item "1: [FY 2011 - ALASKA FEDERAL APPROPRIATIONS REQUEST](#)". An arrow points from the left towards this red box. At the bottom of the form is a blue button labeled "Finished and Submit".

This is the actual appropriation request form. If you would like to print a copy before (or after) your data, click on **Print Questionnaire** (Found in section B).

**Note:** All fields marked with a \***red** asterisk must be filled in before the application can be submitted

In the request form, you can enter your data. To save the applications press the “[save and return home](#)” button at the bottom of the form. The request will not be submitted until you click on Finished and Submit in the next screen. This gives you the ability to return later to add changes if necessary.

To submit the form, select both check boxes and click [Finished and Submit](#).